



LIBERTY SCHOOL DISTRICT No. 25
Governing Board Minutes

TIME: August 12, 2019 – 6:30 PM

PLACE: Jerry Rovey District Facility, 19871 West Fremont Road, Buckeye, AZ 85326

I. OPENING MEETING

1. Mr. Paul Jensen, Governing Board President, called the meeting to order at 6:31 p.m. Governing Board members constituting a quorum were present: Mr. Mark Aguire, Mrs. Yolanda Lopez-Bearden, Mrs. Kathy McNamara, and Mr. Jeffrey Turbitt.
2. Pledge of Allegiance was led by Mrs. McNamara
3. A motion by Mr. Turbitt, a second by Mr. Aguire was entered to approve the Regular Agenda form and temporarily suspend Governing Board Policy with which this agenda may be inconsistent. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.

II. CALL TO THE PUBLIC - None

III. ADMINISTRATIVE REPORTS

1. Food Service Program - Audit
Mrs. Baysinger introduced Stephanie Lucas, Director of Regional Operations for SFE, and Cindy Cabanilla, Senior General Manager with SFE/Food Service Director with Liberty Elementary School District.
2. Administrative Report on Curriculum Development Work
Mrs. Camp stated last spring the Board heard about the curriculum audit and findings specific to the scope of written curriculum in grades K-8. This past fall and summer, we began to specifically address these findings. Specifically Finding 2.3: There is insufficient curriculum in place to guide instruction and impact student learning in an intentional manner. And, Finding 2.2: The scope of documents used for written curriculum did not meet the audit criteria. Core content offered in the Liberty Elementary School District includes ELA, Math, Science, and History Social Sciences. Non-Core Content Areas are Art, Music, and PE. The audit found incomplete or no district-written guidance available for any of the core and non-core subjects. These findings guided the work in developing the curriculum maps for ELA, Math, Science, and History Social Sciences. The purpose of a curriculum document is to make alignment easier for every teacher and to ensure that all students have access to learning opportunities for the standards. The summer work focused on ensuring that teachers and administrators were aware of the alignment between curriculum, instruction, assessments, and resources. It was important to clearly define what curriculum is and what it is not. The curriculum is like a bridge. It helps deliver instruction by spanning the gap between the standards and the resources. Although resources are critical for instruction, everything in them is not aligned or equally rigorous. The curriculum bridges the gaps. A timeline for this continuous and important work was developed and shared. Mrs. Camp stated assessment writing will begin this fall. This work is cyclical and must be reviewed each year to make needed adjustments based on teacher implementation and feedback. Teachers from across the district were involved in the development of the curriculum. Starting in February, all staff members were involved in drafting the essential standards. This past summer, some teachers were involved in Curriculum Development and assessment blueprint. Also, last fall, a group of science and social studies teachers representing each campus were involved in a Westside Impact Consortium of districts to unpack the new science and history social science standards. They too began the important work of curriculum development. Teachers involved included 52 ELA(K-8), 42 Math (representatives from each of our campuses- K-8 and resource), 12 Science, and seven Social Studies. Mrs. Camp shared the curriculum maps and reminded that these maps are fluid documents that will be updated and modified each year, based on the teacher's input. Similarities with the maps included Identified Standards, Aligned Resources, Activities, and Needed information for and were organized by unit or module- pacing. Mrs. Camp invited some of the teachers involved to address the Board. Mr. Chris Williams (LES, 5th grade), Kara Thompson (FES, 7/8 Social Studies), Christi

Mendoza (LBA, 7/8 Science), and Paulina Botello (LBA, 3rd grade DLI). All teachers appreciated the opportunity to collaborate with teachers in the same grade level and/or subject area.

3. **New Teacher Orientation**

Mrs. Camp introduced Mrs. Carrie Jones to share out information regarding the New Teacher Orientation. Mrs. Jones shared the focus was Community, Campus, Curriculum, and Colleagues. The goals were to maintain the feeling of connection and welcome new teachers during NTO, increase classroom preparation time, and increase the amount of time to connect with curriculum and resources. Instead of the bus tour, NTO was held at a different school site each day.. A huge thank you to Hickman's Egg Farms for providing breakfast on the first day. The satisfaction survey was overall positive.

IV.

CONSENT AGENDA

Mr. Aguire requested to pull Agenda Item IV.3 from the Consent Agenda and address during General Business. A motion by Mr. Turbitt, a second by Mr. Aguire entered to approve the August 12, 2019 Consent Agenda with the exception of Agenda Item IV.3. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried.

1. Approval of Minutes of the July 8, 2019 Regular Board Meeting
2. Approval/Ratification of Payroll Vouchers 100, 101, 137, 138, 1000, 1001, 1002, 1037 and 1038 in the amount of \$1,112,981.07
3. Approval/Ratification of Expense Vouchers 1952, 1953, 1954, 2000, 2001 and 2002 in the amount of \$ 861,247.54 - Pulled from Consent Agenda
4. Approval of Student Activity Fund for the Month of June, 2019
5. Approval of Gifts & Donations for July, 2019
6. Approval of Personnel Action Items
7. Approval of Qualified Evaluators
8. Approval of Arizona School Facilities Building Renewal Grant - Request for Funds for Liberty Elementary School HVAC Replacement Project
9. Approval of Arizona School Facilities Building Renewal Grant - Request for Funds for Westar Elementary School HVAC Replacement Project
10. Approval of Intergovernmental Agreement (IGA) with Tolleson Elementary School District No. 17 for Potential Placement in the District Multiply Disabled, Emotionally Disturbed or Socio-Academic Programs
11. Approval of Overnight and Out-of-State Travel

V.

GENERAL BUSINESS

1. Discussion and Consideration to approve Academic Stipends
Mrs. Camp proposed a change in academic stipends positions to include lead positions of English Language, Child Study, 504 and Gifted Lead teachers to ensure stipends are more equitable across the district. The administration recommends that the academic stipends be changed to \$800.00 for these positions. A motion by Mr. Aguire, a second by Mrs. Lopez-Bearden was entered to approve the Academic Stipends. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted "aye", and the motion carried.
2. Discussion/Consideration to Approve the Job Descriptions of Special Education Site Lead, School Psychologist Lead, Behavior Intervention Specialist, Preschool Lead, School Counselor Lead, and Health Services Lead
Mrs. Ryan shared information for each of the job descriptions. A motion by Mrs. Lopez-Bearden, a second by Mrs. McNamara was entered to approve the Job Descriptions of Special Education Site Lead, School Psychologist Lead, Behavior Intervention Specialist, Preschool Lead, School Counselor Lead, and Health Services Lead. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted "aye", and the motion carried.
3. Discussion/Consideration to Approve the Stipends Associated with the Special Education Site Lead, School Psychologist Lead, Behavior Intervention Specialist, Preschool Lead, School Counselor Lead, and Health Services Lead
Mrs. Ryan proposed a stipend in the amount of \$1000 for the Special Education Site Lead, School Psychologist Lead, Behavior Specialist and Preschool Lead. These stipends are to compensate an estimated 50+ hours of work, planning, and monitoring outside of the employees contracted work schedule. Mrs. Ryan also proposed a stipend in the amount of \$800 for the School Counselor Lead and Health Services Lead. These stipends are to compensate an estimated 40+ hours of work, planning and

monitoring outside of the employees work schedule. All stipends will cover services for the full academic year. A motion by Mrs. McNamara, a second by Mr. Turbitt was entered to approve the Stipends Associated with the Special Education Site Lead, School Psychologist Lead, Behavior Intervention Specialist, Preschool Lead, School Counselor Lead, and Health Services Lead. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.

4. Discussion/Consideration to Appoint to represent Liberty Elementary School District as the District Delegate to the Arizona School Boards Association Delegate Assembly on September 7, 2019
A motion by Mr. Turbitt, a second by Mrs. Lopez-Bearden was entered to approve to Appoint Mark Aguire to represent Liberty Elementary School District as the District Delegate to the Arizona School Boards Association Delegate Assembly on September 7, 2019. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.
5. Discussion/Consideration to Approve the Arizona School Boards Association’s (ASBA) Draft 2020 Political Agenda, and, Direct the District’s Delegate to the ASBA Delegate Assembly to Represent the Liberty Elementary School District Governing Board’s Determined Position
A motion by Mr. Aguire, a second by Mrs. Lopez-Bearden was entered to approve the Arizona School Boards Association’s (ASBA) Draft 2020 Political Agenda, and, Direct Mark Aguire, the District’s Delegate, to the ASBA Delegate Assembly to Represent the Liberty Elementary School District Governing Board’s Determined Position. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.

V.3 Approval/Ratification of Expense Vouchers 1952, 1953, 1954, 2000, 2001 and 2002 in the amount of \$ 861,247.54 - Pulled from Consent Agenda

Mr. Aguire had a question regarding a voucher regarding retention money to pay Sun Valley Builders. He stated this project had already been approved for payment and did not understand why this was being brought before the board again to approve. Mrs. Baysinger shared that the RFP had been approved, monies were deposited by the SFB to the account, and the district then makes payments toward that expense from monies deposited. Mrs. McNamara further shared that the Board is required to approve any payments made. A motion by Mrs. Lopez-Bearden, a second by Mrs. McNamara was entered to approve/ratify Expense Vouchers 1952, 1953, 1954, 2000, 2001 and 2002 in the amount of \$ 861,247.54. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.

6. CALL TO EXECUTIVE SESSION

A motion by Mrs. McNamara, a second by Mr. Turbitt was entered to recess to executive session pursuant to ARS 38-431.03(a)(1) for Personnel - discussion of Superintendent's contract. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, and Mr. Jensen voted ‘aye’, and the motion carried.

RECESSING OF THE REGULAR MEETING FOR EXECUTIVE SESSION

EXECUTIVE SESSION – 7:37–7:41 p.m.

RECONVENING OF REGULAR MEETING

GENERAL BUSINESS CONTINUED

7. Discussion/Consideration to Approve or Continue to Negotiate Contract with Dr. Lori Shough, Superintendent, Pending Legal Review

A motion by Mr. Turbitt, a second by Mr. Aguire was entered per discussion to go forward as discussed to approve the Contract with Dr. Lori Shough, Superintendent, Pending Legal Review. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.

VI. GOVERNING BOARD REPORT, COMMENTS ON AGENDA TOPICS, OR RECOMMENDED AGENDA TOPICS ADDITION

1. Governing Board Update

- Mr. Jensen – attended the All Staff Welcome Back and stated he loved the video. Mr. Jensen requested that perhaps Dr. Shough could share it with all Board members.
- Mr. Aguire – stated he looks forward to getting started at looking at policies and would like to see them reviewed at every meeting.

- Mrs. Lopez-Bearden - enjoyed the All Staff Welcome Back and wanted the opportunity to welcome the assistant principals. She felt that she did not do a good job of it at the event.
- Mrs. McNamara – enjoyed attending the NTO Breakfast and All Staff Welcome Back. Both were fun and stated the video was great. Further stated the best decision she has made as a Board member is to hire Dr. Shough.
- Mr. Turbitt - N/A

**VII. UPCOMING GOVERNING BOARD MEETINGS:
September 9, 2019 - Regular Board Meeting**

VIII. ADJOURNMENT OF BOARD MEETING

A motion by Mr. Mr. Aguire, a second by Mrs. Lopez-Bearden was entered to adjourn the Governing Board Meeting at 7:46 p.m. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried.

Signed:

Date:

September 9, 2019

UNCONFIRMED