



LIBERTY SCHOOL DISTRICT No. 25
Governing Board Minutes

TIME: May 13, 2019 – 6:30 PM
PLACE: Jerry Rovey District Facility, 19871 West Fremont Road, Buckeye, AZ 85326

I. OPENING OF PUBLIC HEARING

1. Mr. Paul Jensen, Governing Board President, called the meeting to order at 6:30 p.m. Governing Board members constituting a quorum were present: Mr. Mark Aguire, Mrs. Yolanda Lopez-Bearden, Mrs. Kathy McNamara, and Mr. Jeffrey Turbitt.
2. Pledge of Allegiance was led by Mrs. Lopez-Bearden
3. Review of FY2018-2019 Annual School District Expenditure Budget Revision #1
Ms. Kelley Baysinger presented a review of the budget stating that during the May 13, 2019 Board meeting they would be asking for approval of the FY2018-2019 Annual Expenditure Budget Revision #1 to make revisions that will have a net result in an increase of \$852,506 for the Maintenance and Operations Fund (adjustment due to growth and placed in budget place holder to augment budget balance carry forward and budget development); a net result of an increase of \$231,665 for the District Additional Assistance (adjustments made to account for expense related to the budget balance carry forward and adjustments to account for actual capital expense).

II. ADJOURNMENT OF PUBLIC MEETING

A motion by Mrs. McNamara, a second by Mr. Turbitt was entered to adjourn the Public Hearing at 6:35 p.m. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried.

III. OPENING MEETING

1. Mr. Paul Jensen, Governing Board President, called the meeting to order at 6:35 p.m. Governing Board members constituting a quorum were present: Mr. Mark Aguire, Mrs. Yolanda Lopez-Bearden, Mrs. Kathy McNamara, and Mr. Jeffrey Turbitt.
2. Pledge of Allegiance was not recited due to it being recited at the beginning of the Public Hearing.
3. A motion by Mr. Aguire, a second by Mrs. Lopez-Bearden was entered to approve the Regular Agenda form and temporarily suspend Governing Board Policy with which this agenda may be inconsistent. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted "aye", and the motion carried.
4. School Reports / Presentation / Recognitions
 - Teacher of the Year - Dr. Shough recognized the Westside Impact Teachers of the Year that included, Mrs. Joni Sheesley (EMES), Mrs. Tandra Williams (FES), Mrs. Savannah Miller (LBA), Mr. Chris Miller (LES), Mrs. Bedelicia Reyna (RVES) and Mrs. Mary Kay Walters (WES). Dr. Shough shared that these teachers are selected by their colleagues for their outstanding work in the classroom.
 - Retirees - Dr. Shough presented retirees present with a small token of appreciation and thanked them for their dedication and service to the students and community of the Liberty School District. Retirees included Mrs. Deborah Cooper, Mrs. Sharon Marine, Mrs. Eloise Muñoz, Mrs. Penny Roubison (not present), Mrs. Bicki Starr, and Mrs. Mary Kay Walters.
 - Liberty ES, Student Recognition, Brandon Salcido - Dr. Shough invited Ms. Gray to introduce and recognize Brandon Salcido. Brandon took 2nd Place in Career Presentation at the FBLA State Leadership Conference where 175 Middle Level competitors participated in over 15 events. Ms. Gray acknowledged Ms. Lacy Kirk for her leadership with the FBLA students at Liberty.

IV. CALL TO THE PUBLIC - None

V. ADMINISTRATIVE REPORTS

1. **Quarterly Financial Report for Quarter Ended March 31, 2019 - Mrs. Baysinger**
Mrs. Baysinger provided a quarterly financial report for quarter ending March 31, 2019. The information for the report was compiled from payroll vouchers #118-#125 / #1018-#1025 and accounts payable vouchers #1925-#1938 along with revenues receipted through the County Treasurer's office from January 1, 2019 through March 31, 2019.
2. **Gifted Scope and Sequence - Mrs. Camp**
Mrs. Camp presented information of this year's implementation of the gifted scope and sequence. The information included program lead gifted teachers, learning environment, identification, assessment, individualized gifted plans (IGP's), and professional development. The lead gifted teachers act as the liaisons between the schools/district office and parents. The learning environment includes the Cluster and Multi-Age Self-Contained Models. Mrs. Camp also shared that parents were asked for feedback at a recent Parent Advisory Meeting regarding what has gone well for the gifted child this year, what additional programs enhancements may help us best meet the needs of the gifted child, and how can we better support the parent of a gifted child and next steps. The Advisory members determined that we would continue with blanket testing at the Kindergarten level and then come back to look at the comparison data.
3. **Migrant Education Program - Ms. Ryan**
Ms. Ryan provided a summary of the Migrant Education Program (MEP) such as what the program is, how families qualify, the states top industries, challenges and services of the migrant student. The West Valley MEP Consortium consists of six districts (Liberty ESD, Aguila ESD, Arlington ESD, Buckeye UHSD, Palo Verde ESD, and Saddle Mountain USD) of which Liberty is the regional lead. The multi-district Consortium Staff includes two staff members, and the Liberty ESD staff includes a Migrant Student Advocate this year and will include a Migrant Student Coordinator (site-based stipend, certified teacher), both of which are grant funded. Ms. Ryan also shared an overview of the On-Site Review and Recommendations by Arizona Department of Education, MEP enrollment, grant funds specific to Liberty ESD, and future considerations.
4. **Curriculum Audit - Dr. Shough**
Dr. Shough shared that the curriculum audit is one of three major audits this year, in fulfillment of the Governing Board's request for audits of programmatic or departments operations. The district contracted with Curriculum Management Solutions, Inc. to conduct an audit for educational services at the district and school levels. The audit review also included areas such as budget, human resource job descriptions and organizational chart, and board policy that impact the quality of educational services. Dr. Shough introduced Dr. Jim Ferrell, Curriculum Management Solutions, Inc. Dr. Ferrell provided an executive summary of the findings and recommendations for the Curriculum Audit conducted January 8-10, 2019. The summary included an overview of the auditing process, a description of the criteria and characteristics of quality requirements used in the audit, and delineation of specific recommendations for the system with the triangulated supportive core findings. Dr. Shough noted that the district will be incorporating these recommendations into the strategic plan and will bring additional information back to the Board in a future meeting.
5. **Attendance/Enrollment Report - Dr. Shough**
Dr. Shough presented data on attendance and enrollment for the month of April. Mr. Turbitt noted lower attendance data at Freedom Elementary. Dr. Shough said she would provide the Board with additional information to provide some insight on the data.

VI. CONSENT AGENDA

A motion by Mrs. Lopez-Bearden, a second by Mrs. McNamara entered to approve the May 13, 2019 Consent Agenda as presented. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried.

1. Approval of Minutes of the April 8, 2019 Regular Board Meeting and the April 29, 2019 Special Board Meeting
2. Approval/Ratification of Payroll Vouchers 126, 127, 128, 129, 1026, 1027, 1028 and 1029 in the amount of \$2,467,830.40
3. Approval/Ratification of Expense Vouchers 1939,1940,1941,1942 and 1943 in the amount of \$ 721,069.79
4. Approval of Student Activity Fund for the month of March, 2019
5. Approval of Gifts & Donations for April, 2019
6. Approval of Personnel Action Items

7. Approval of Food Service Management Agreement Renewal Ms. Baysinger

VII. GENERAL BUSINESS

1. Discussion/Consideration to Approve FY2018-2019 Annual School District Expenditure Budget Revision 1
Mrs. Baysinger stated earlier in the evening she had presented information on the revision of the budget. A motion by Mrs. McNamara, a second by Mr. Turbitt entered to approve the FY2018-2019 Annual School District Expenditure Budget Revision 1 as presented. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried.
2. Discussion/Consideration to Approve School Lunch Program Meal Prices for FY2019-2020
Ms. Baysinger stated pursuant to sections 205 and 206 of the Healthy, Hunger-Free Kids Act (Public Law 111-296), School Food Authorities (SFAs) participating in the National School Lunch Program (NSLP) are required to ensure enough funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced price meals. In order for the food service operations to remain complaint, remain self-sufficient, and create the least impact to families District meal price amounts have been reviewed for the 2019-20 school year. The recommendation for meal prices are as follows: paid lunch change from \$2.50 to \$2.55 per meal, paid breakfast change no change, \$1.15 per meal, reduced lunch no change, \$0.40 per meal, reduced breakfast no change, \$0.40 per meal, adult lunch no change, \$3.65 per meal, adult breakfast no change, \$2.40 per meal. Mr. Aguire asked if these prices had to be approved by the state. Mrs. Baysinger informed since there were no changes to the reduced meal prices, they did not. A motion by Mr. Turbitt, a second by Mr. Aguire entered to approve the School Lunch Program Meal Prices for FY2019-2020 as presented. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried.
3. Discussion/Consideration to Approve Las Brisas Academy Change in Start/End Time
Dr. Shough shared the district is focused on improving the quality of teaching and learning. One strategy is to provide teachers with opportunities to collaborate on their work and learn together. The current schedule with a significant span of time between release times makes this difficult. The proposed school times for the 2019-2020 school year are 8:30 AM start time and 3:30 PM dismissal time. The district surveyed the Las Brisas parents. Additionally, Dr. Shough met with teachers, parents, and Mr. Tim Dickey, principal, on May 8th to discuss the proposed change. Data from the feedback resulted in 75% in favor of the change. A motion by Mr. Aguire, a second by Mrs. Lopez-Bearden entered to approve the Las Brisas Academy Change in Start/End Time to 8:30 AM to 3:30 PM. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried.
4. Discussion/Consideration to Approve an Early Release Schedule for the Last Day of School, May 24, 2019
Dr. Shough stated there has been a long-time history of the district releasing early on the last day of school. Administration is proposing release times as follows for the last day of school: Estrella Mountain ES at 10:45 AM, Freedom ES at 11:30 AM, Last Brisas Academy at 12:15 PM, Liberty ES at 10:30 AM, Rainbow Valley ES at 11:30 AM, and Westar ES at 10:45 AM. A motion by Mr. Turbitt, a second by Mr. Aguire entered to approve the Early Release Schedule for the Last Day of School, May 24, 2019 as presented. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried
5. Discussion/Consideration to Adopt Governing Board Policy GCCG - Sick Leave Bank as Recommended by the Liberty Elementary School District Administration and Arizona School Board Association - Second Reading
Mr. Nuttall stated these policies had created with feedback from legal and had been presented at the April Governing Board meeting for review and first reading. A motion by Mrs. Lopez-Bearden, a second by Mr. Turbitt entered to Adopt Governing Board Policy GCCG - Sick Leave Bank as Recommended by the Liberty Elementary School District Administration and Arizona School Board Association - Second Reading. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried
6. Discussion/Consideration to Approve Scheduling of Board Retreat June 14-15, 2019
Dr. Shough shared it had been a year since the last Board and Superintendent Retreat. She stated this was a time to reflect on the past year and set priorities for the upcoming year. Mr. Aguire requested the retreat be at the end of the month of June if possible. June 28th and 29th worked best for all Governing Board Members.

7. Review and Possible Action Regarding the ASBA 2019 Political Agenda, Adoption of the Top Five Priorities and Two Additional Issues for ASBA Legislative Committee Consideration for the 2020 Political Agenda

Mr. Jensen stated the ASBA Legislative Committee is asking Governing Boards to review the current 2019 Political Agenda and reaffirm its top five priorities. The Board may also add two additional priorities it would like the committee to consider. This information will be the basis for discussion and final approval the official Delegate Assembly on Saturday, September 7, 2019. A motion by Mrs. McNamara, a second by Mr. Turbitt entered to approve to give Mr. Jensen authority to submit the following top priorities on the Governing Boards behalf: 1. Provide additional state funding for nationally competitive salaries to attract, recruit and retain talented teachers and staff; 2. Provide funding to individual districts to implement locally directed school safety initiatives; 3. Support policy and framework to ensure the education of the whole student; 4. Repeal any program that gives public funds for private schools, vouchers (Empowerment Scholarship Accounts) and private school subsidies (Student Tuition Organizations) and prevent any future expansion; and 5. Provide new school construction funding for site acquisition, design and construction before existing schools exceed their maximum capacity and become overcrowded. Along with two additional items for consideration: 1. Fully fund all-day kindergarten and include kindergarten students in the override calculations and 2. Require comparative classroom spending audits for school districts and all other institutions that accept public funds and define "classroom spending" as both instructional spending and student spending. Upon a call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried.

VIII. GOVERNING BOARD REPORT, COMMENTS ON AGENDA TOPICS OR RECOMMENDED AGENDA TOPICS ADDITION

1. Governing Board Update
- o Mr. Jensen – NA
 - o Mr. Aguire – NA
 - o Mrs. Lopez-Bearden - Attended and enjoyed Addams Family Young @ Part at Las Brisas Academy.
 - o Mrs. McNamara – Thanked Dr. Shough for the invitation and opportunity to attend the Teacher of the Year Breakfast. Mrs. McNamara provided kudos to Mrs. Camp for the Gifted Parent Meeting, she also attended the Las Brisas Academy parent meeting regarding budget and change in bell schedule and stated the Las Brisas Academy students did a fabulous job on the Addams Family Young @ Part, amazing performance and staff. Mrs. McNamara lastly shared that she was in the process of writing the legislators regarding her disappointment in not adequately funding Gifted Education.
 - o Mr. Turbitt - Had heard about the Curriculum Audit earlier in the evening and has long felt that districts don't invest enough and looks forward to seeing the completed audit and making changes. Regarding the budget process he encourages parents to get involved and communicate with the Governing Board.

IX. UPCOMING GOVERNING BOARD MEETINGS:

May 22, 2019 - Special Board Meeting

June 10, 2019 - Regular Monthly Board Meeting

X. ADJOURNMENT OF BOARD MEETING

A motion by Mr. Turbitt, a second by Mr. Aguire was entered to adjourn the Governing Board Meeting at 8:30 p.m. Upon call to vote, Mr. Aguire, Mrs. Lopez-Bearden, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried.

Signed:

Date:

June 17, 2019