



LIBERTY SCHOOL DISTRICT No. 25
Governing Board Minutes

TIME: March 4, 2019 – 6:30 PM
PLACE: Jerry Rovey District Facility, 19871 West Fremont Road, Buckeye, AZ 85326

I. OPENING MEETING

1. Mr. Paul Jensen, Governing Board President, called the meeting to order at 6:30 p.m. Governing Board members constituting a quorum were present: Mr. Mark Aguire, Mrs. Kathy McNamara, and Mr. Jeffrey Turbitt; absent was Mrs. Yolanda Lopez-Bearden.
2. Pledge of Allegiance was led by Mrs. McNamara.
3. A motion by Mrs. McNamara, a second by Mr. Turbitt was entered to approve the Regular Agenda form and temporarily suspend Governing Board Policy with which this agenda may be inconsistent. Upon call to vote, Mr. Aguire, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.
4. School Presentation / Recognitions
 - School Presentation - Liberty Elementary School
Ms. Gray shared information regarding ELA and Math academic goals and strategies implemented to attain the goals. Her non-academic goal was to increase student attendance by a school-wide attendance competition and incentives. Celebrations for Liberty included the NASA Event where Liberty students had the opportunity to interact live through video conferencing with Lt. Colonel Anne C. McClain, a NASA astronaut from the International Space Station. Ms. Gray introduced Ms. Lacy Kirk, NJHS/FBLA Sponsor, who invited three of her students, Vincent Borsodi, Adam Maher, and Kyle Rose to speak. The boys spoke of their “Dream Career/Job” and why they were interested in those careers/jobs. Ms. Gray thanked Mr. Dean Rovey for his time and assistance in prepping the baseball field and Mr. Cash Veo from Wilber Ellis for their contribution of the seed for the field. Ms. Gray is very proud and appreciative of the connection Liberty Elementary has with the Agriculture community. Ms. Gray introduced Chef Dakota and friends from the Estrella Foothills Culinary Arts Program and invited everyone out to the Liberty Elementary School Ag Showcase Night to be held on March 7th.

II. CALL TO THE PUBLIC - None

III. ADMINISTRATIVE REPORTS

1. Transportation Audit - Dr. Walter "Skip" Brown
Dr. Brown provided information about the Transportation Study he conducted which included review of operations and making recommendations. He compared Liberty with similar districts, used the District’s Annual Financial Report, compared expenditures, cost per mile, cost per eligible student transported, and conducted a route versus capacity evaluation. Dr. Brown’s conclusions on Operational Efficiencies compared to the districts surveyed, showed that Liberty District had the lowest percent of M&O budget for personnel costs, and cost per mile was lower than the average. In regards to cost per eligible student transported, Liberty had the highest cost per student transported amongst the districts surveyed. Dr. Brown stated this may be due to the district providing services to students outside of their attendance area (open enrollment). Due to the age and mileage of the fleet, purchased services and supplies are higher by requiring more time and repair to stay operational. Dr. Brown’s recommendations included 1. Delay making changes to bell times or open enrollment transportation until the Facilities/Growth Planning Committee finishes its work; 2. Continue the current practices regarding driver pay and benefits – the department is doing an efficient job of managing these; 3. Investigate strategies that will allow modernization of the fleet and facilities; and, 4. Update the vehicle replacement plan annually (business and transportation).
2. Special Education Program - Debra Ryan

- Ms. Ryan presented an informative presentation on current special education programs, distributions, transportation, and staffing.
3. Bond Capacity - Michael LaVallee, Stifel Managing Director
Mr. LaVallee provided information related to bond capacity and general information related to a bond election. This information included District's assessed valuation, tax rates as they relate to a bond, current bond information, bonding capacity, statutory debt limitations, and information regarding holding a Bond Election in November 2019.
 4. Student Athletic Extracurricular Fees SY2020 - Mrs. Baysinger
Mrs. Baysinger shared information gathered from an analysis to determine Extracurricular Fees based on FY20 budget interest to use activity fees to offset the M&O costs to provide extracurricular activities. She provided extracurricular athletics compared to other school districts.
 5. Facility and Growth Committee Update - Dr. Shough
Dr. Shough provided an update on the work of the Facility and Growth Committee. She shared enrollment is expected to increase significantly in the next five years and exceed the facility capacity for Liberty Elementary if no changes to boundaries are made. The committee has reviewed several boundary options that could balance student enrollment across the three northern schools. At the March 5th committee meeting, the committee will work on refining and prioritizing viable options. Dr. Shough shared that a public meeting would be held on March 19th to review the capacity challenges, propose short-term boundary solutions, and solicit questions and input from the community. Communication regarding the March 19th meeting will be made via mailed postcards, emails, website, Facebook, and flyers posted at each of the affected schools.
 6. Attendance/Enrollment Report - Dr. Shough
Dr. Shough shared Student Attendance and Enrollment reports.

IV. CONSENT AGENDA

A motion by Mr. Turbitt, a second by Mrs. McNamara was entered to approve the March 4, 2019 Consent Agenda as presented. Upon call to vote, Mr. Aguire, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted 'aye', and the motion carried.

1. Approval of Minutes of the February 11, 2019 Regular Board Meeting and the February 11, 2019 Work Study Session
2. Approval/Ratification of Payroll Vouchers 121, 123, 1021, 1022 and 1023 in the amount of \$1,633,655.90
3. Approval/Ratification of Expense Vouchers 1930,1931,1932 and 1933 in the amount of \$ 782,192.87
4. Approval of Student Activity Fund for the month of January, 2019
5. Approval of Gifts & Donations for February, 2019
6. Approval of Personnel Action Items
7. Approval of Arizona School Facilities Building Renewal Grant – Request for Funds for Liberty HVAC Replacement Project (Gymnasium)

V. GENERAL BUSINESS

1. Discussion/Consideration to Approve Board Norms for Discussion and Agenda Item Approvals
Mr. Jensen opened a discussion with the Board to provide an opportunity to discuss how the board can work to engage in discussion before the vote is called for to avoid putting forth a different motion on the same agenda item after a vote is made. He requested that conversation be continued before calling for a vote. This agenda item was for the purpose of Board discussion; no action was taken.
2. Discussion/Consideration to Approve Language for Administrative Contracts
Mr. Nuttall reported administrative contracts were being revised to ensure all components with the contract followed the similar progression of previously approved teacher contracts. A motion by Mr. Aguire, a second by Mrs. McNamara was entered to approve the language for the Administrative Contracts. Upon call to vote, Mr. Aguire, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted "aye", and the motion carried.
3. Discussion/Consideration to Approve Language for Exempt 12-month Contracts
A motion by Mrs. McNamara, a second by Mr. Turbitt was entered to approve the language for Exempt 12-month Contracts. Upon call to vote, Mr. Aguire, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted "aye", and the motion carried.
4. Discussion/Consideration to Approve Language for Classified Director Contracts

A motion by Mr. Turbitt, a second by Mr. Aguire was entered to approve the language for Classified Director Contracts. Upon call to vote, Mr. Aguire, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.

5. Discussion/Consideration to Approve Language for Psychologist Contracts
A motion by Mr. Aguire, a second by Mrs. McNamara was entered to approve the Psychologist Contracts. Upon call to vote, Mr. Aguire, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.
6. Discussion/Consideration to Approve Reduction of Transportation for Extracurricular Athletics
Mrs. Baysinger reported the administration was proposing the district to continue to provide transportation to the away games and request parent pick up at the away location. A motion by Mrs. McNamara, a second by Mr. Aguire was entered to approve the Reduction of Transportation for Extracurricular Athletics. Upon call to vote, Mr. Aguire, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.
7. Discussion/Consideration to Approve Special Education Paraprofessional Job Description and Classification on the Support Staff Wage Schedule
Ms. Ryan stated the administration is recommending one special Education Paraprofessional job description with a classification of Level 12 on the Support Staff Wage Schedule. A motion by Mr. Turbitt, a second by Mr. Aguire was entered to approve the Special Education Paraprofessional Job Description and Classification of the Support Staff Wage Schedule. Upon call to vote, Mr. Aguire, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.
8. Discussion/Consideration to Approve the Overnight and Out-of-State Travel - Student Field Trips
Dr. Shough reported Liberty Elementary School students and staff are requesting to attend the FBLA State Leadership Conference in Tucson, AZ on April 24-26, 2019. A motion by Mr. Aguire, a second by Mrs. McNamara was entered to approve the Overnight and Out-of-State Travel - Student Field Trip. Upon call to vote, Mr. Aguire, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted “aye”, and the motion carried.

VI. GOVERNING BOARD REPORT, COMMENTS ON AGENDA TOPICS OR RECOMMENDED AGENDA TOPICS ADDITION

1. Governing Board Update
 - o Mr. Jensen – attended the NASA Interview stating it was a wonderful experience and great for kids. Mr. Jensen shared that he learned that the astronauts’ immune system is depleted while up in space so they need to make certain everything is sterile. Legislative Session on Friday, February 1, 2019.
 - o Mr. Aguire – attended Rainbow Valley’s McDonald’s Night stating it was a packed house and great event.
 - o Mrs. Lopez-Bearden - N/A
 - o Mrs. McNamara – attended the Legislative Session on Friday, February 1, 2019. She introduced her friend Aiden, kindergartener, who went to the Capital to advocate for Gifted Services. Mrs. McNamara requested a future agenda item to discuss open enrollment transportation.
 - o Mr. Turbitt - N/A

VII. UPCOMING GOVERNING BOARD MEETINGS:

March 21, 2019 - Special Board Meeting
April 8, 2019 - Regular Monthly Board Meeting

VIII. ADJOURNMENT OF BOARD MEETING

A motion by Mrs. McNamara, a second by Mr. Turbit was entered to adjourn the Governing Board Meeting at 9:22 p.m. Upon call to vote, Mr. Aguire, Mrs. McNamara, Mr. Turbitt, and Mr. Jensen voted ‘aye’, and the motion carried.

Signed:

Date:

April 8, 2019