



**LIBERTY SCHOOL DISTRICT No. 25  
GOVERNING BOARD MINUTES FOR WORK STUDY SESSION**

**TIME: January 29, 2018 – 6:30 PM**

**PLACE: Las Brisas Academy Theatre, 18211 West Las Brisas Drive, Goodyear, AZ 85338**

**I. OPENING MEETING**

1. Mr. Paul Jensen, Governing Board President, called the meeting to order at 7:09 p.m. Governing Board members constituting a quorum were present; Mr. Mark Aguire, Mrs. Connie Krogulecki-Crowley, Mrs. Yolanda Lopez-Bearden, and Mrs. Kathy McNamara.
2. Pledge of Allegiance was not repeated due to being stated at the beginning of the Special Board Meeting.

**II. WORK/STUDY SESSION**

1. Discussion/Review of Budget for the 2018/-2019 SY  
The Budget Study included information such as a historical of past budgets, a presentation regarding demographics and enrollment study by Applied Economics, budget scenarios, preliminary results of the budget reductions. Mrs. Baysinger included informational Budget Scenarios please see attachment.

**III. ADJOURNMENT**

On a motion entered by Mrs. McNamara/Mrs. Krogulecki-Crowley and by unanimous vote the Governing Board Meeting ended at 10:20p.m.

Signed:

Date:

February 12, 2018

**FY2018-2019 Budget Scenarios**

**Scenarios with Various Adjustments to Budget Limit Available**

**DRAFT ONLY**

	SCENARIO A			SCENARIO B			SCENARIO C			SCENARIO D			SCENARIO E		
	Includes No Local Growth, Includes GDP Infl Factor (est. 1.7%), No Chg to TEI			Includes Local Growth, Includes GDP Infl Factor (est. 1.7%), Incl No Chg to TEI (est. 1.4%) Utilization of Reserves			Includes Local Growth, Includes GDP Infl Factor (est. 1.7%), Incl No Chg to TEI (est. 1.4%) More Utilization of Reserves			Includes Local Growth, Includes GDP Infl Factor (est. 1.7%), Incl No Chg to TEI (est. 1.4%) More Utilization of Reserves			Includes Local Growth, Includes GDP Infl Factor (est. 1.7%), Incl No Chg to TEI (est. 1.4%) More Utilization of Reserves		
Projected FY19 Budget Limit	\$	20,840,000		\$	20,840,000		\$	20,840,000		\$	20,840,000		\$	20,840,000	
<b>Proposed Budget Adjustments/Increases</b>		<b>Amount</b>	<b>FTE</b>		<b>Amount</b>	<b>FTE</b>		<b>Amount</b>	<b>FTE</b>		<b>Amount</b>	<b>FTE</b>		<b>Amount</b>	<b>FTE</b>
<b>REVENUE</b>															
Amount Needed to Maintain Current Programs															
Without Utilization of one time reserves															
Additional Revenue Sources:															
Addl Rev from TEI Adj				\$	-	1.4%	\$	-	1.4%	\$	-	1.4%	\$	-	1.4%
Inflationary Factor Increase / Growth	\$	300,000		\$	640,000	1.7%	\$	640,000	1.7%	\$	640,000	1.7%	\$	640,000	1.7%
	\$	300,000		\$	640,000		\$	640,000		\$	640,000		\$	640,000	
<b>PROGRAM</b>															
Budget Impacts from Programmatic Changes/Reorganization															
Adjustment for Certified Staffing Ratios	\$	(168,000)	-3.0	\$	(168,000)	-3.0	\$	(168,000)	-3.0	\$	(168,000)	-3.0	\$	(168,000)	-3.0
Augmentation for Class Size	\$	-	0.0	\$	168,000	3.0	\$	224,000	4.0	\$	280,000	5.0	\$	336,000	6.0
Augmentation to Gifted Program	\$	56,000	1	\$	56,000	1	\$	56,000	1	\$	56,000	1	\$	56,000	1
After School Extra Curricular Activities - Stipend Incr	\$	-		\$	17,500		\$	17,500		\$	17,500		\$	17,500	
Instructional Support for Schools or Signature Programs	\$	-	0	\$	336,000	6	\$	336,000	6	\$	336,000	6	\$	336,000	6
Signing Bonus	\$	-	0	\$	50,000	0.5	\$	50,000	0.5	\$	100,000	1	\$	100,000	1
Library Specialists														180,000	
	\$	(112,000)		\$	459,500		\$	515,500		\$	621,500		\$	857,500	
<b>SALARY/BENEFITS</b>															
Proposed Pay Increase: Certified - Base Pay 1-2%	\$	100,000	Cert 1%	\$	100,000	Cert 1%	\$	200,000	Cert 2%	\$	200,000	Cert 2%	\$	200,000	Cert 2%
Proposed Pay Increase: Support Staff - Step + Base 1%	\$	58,000	Class Step	\$	58,000	Class Step	\$	98,000	Class 1%	\$	98,000	Class 1%	\$	98,000	Class 1%
Proposed Pay Increase: Admin Step Incr + Base Pay 1-2%	\$	21,000	Adm 1%	\$	21,000	Adm 1%	\$	38,300	Adm 2%	\$	38,300	Adm 2%	\$	38,300	Adm 2%
Prop 206 Impacts	\$	20,000		\$	20,000		\$	20,000		\$	20,000		\$	20,000	
Districtwide Staffing Adjustments (Payroll / Maintenance)**	\$	80,000	2.0	\$	80,000	2.0	\$	80,000	2.0	\$	80,000	2.0	\$	80,000	2.0
Benefit Plan Rate and Coverage	\$	100,000	Evry	\$	100,000	Evry	\$	100,000	Evry	\$	100,000	Evry	\$	100,000	Evry
State Retirement Increase (Incr .02%)	\$	21,000	Evry	\$	21,000	Evry	\$	21,000	Evry	\$	21,000	Evry	\$	21,000	Evry
	\$	400,000		\$	400,000		\$	557,300		\$	557,300		\$	557,300	
<b>ON-GOING NON PERSONNEL COSTS</b>															
Transportation	\$	25,000		\$	25,000		\$	25,000		\$	25,000		\$	25,000	
Custodial Services Increase	\$	32,000		\$	32,000		\$	32,000		\$	32,000		\$	32,000	
Utilities	\$	40,000		\$	40,000		\$	40,000		\$	40,000		\$	40,000	
Liability/WC Insurance	\$	28,100		\$	28,100		\$	28,100		\$	28,100		\$	28,100	
Supply Increase	\$	30,000		\$	30,000		\$	30,000		\$	30,000		\$	30,000	
	\$	155,100		\$	155,100		\$	155,100		\$	155,100		\$	155,100	
<b>Total Increase / (Decrease)</b>	\$	(143,100)		\$	(374,600)		\$	(587,900)		\$	(693,900)		\$	(929,900)	
Planned Reserve for Capital Purposes	\$	-		\$	-		\$	-		\$	-		\$	-	
Planned Utilization of Reserves	\$	143,100		\$	374,600		\$	587,900		\$	693,900		\$	929,900	
Difference Remaining	\$	-		\$	-		\$	-		\$	-		\$	-	
<b>DRAFT ONLY</b>															
Reserves Available	\$	1,800,000		\$	1,800,000		\$	1,800,000		\$	1,800,000		\$	1,800,000	
Proposed (Utilization)/Increase in Reserve Amt	\$	(143,100)		\$	(374,600)		\$	(587,900)		\$	(693,900)		\$	(929,900)	
Difference Available	\$	1,656,900		\$	1,425,400		\$	1,212,100		\$	1,106,100		\$	870,100	

## Staffing Allocations for Schools

Fiscal Year 2017-2018

School	Liberty	Estrella	Rainbow	Westar	Freedom	Las Brisas	Total
Student Count Gr PS	49						
Student Count Gr KG - 8	542	574	556	661	628	472	3433
<b>Position Description</b>	<b>Staffing FTE</b>						
<b>Certified Staff:</b>							
Preschool	3						
Teachers Gr K - 8	20	24	22	26	27	20	139
Special Education SC	3			1	1		5
Teacher Gifted				1			1
Contracted ED - Teacher			2				2
<b>Total Classroom Teachers</b>	<b>23</b>	<b>24</b>	<b>24</b>	<b>28</b>	<b>28</b>	<b>20</b>	
Stu/Tchr Ratio	24	24	23	24	22	24	
<b>Specials:</b>							
Teacher Phys. Ed.	1	1	1	1	1	1	6
Teacher Art	1	1	1	1	1	1	6
Teacher Music	1	1	1	1	1	1	6
Teacher Spanish		2					2
<b>Total Specials</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	
<b>Ancillary Staff:</b>							
Counselor	1		1		1		3
Special Education Resource	2	2	2	2	3	1	12
Teacher Reading Intervention	1		1		1	1	4
Instructional Coach	1	1	1	1	1	1	6
<b>Total Ancillary Teachers</b>	<b>5</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>6</b>	<b>3</b>	
Contracted Speech/OT/PT All Schools							
<b>Support Staff:</b>							
Paraprofessional - Reg Ed (Class Sz Red)		0.7	0.8				1.5
Paraprofessional - Reading			0.9		0.9		1.8
Paraprofessional - Sp Ed Resource	0.9		0.9	1.6		0.9	4.3
Paraprofessional - Sp Ed Cross Cat (Para/BT)	6.1			0.3	2.7		9.1
Paraprofessional - Sp Ed Soc Comm BT				1			1
Paraprofessional - Sp Ed PS	3.6						3.6
Contracted ED - Behavior Tech			2				2
<b>Total Support Staff</b>	<b>10.6</b>	<b>0.7</b>	<b>4.6</b>	<b>2.9</b>	<b>3.6</b>	<b>0.9</b>	
<b>Discretionary Staff:</b>							
Paraprofessional - Resource	0.7		0.7		0.9		2.3
Media Specialist		1		0.9			1.9
Paraprofessional - Reading						0.7	0.7
<b>Total Discretionary Staff</b>	<b>0.7</b>	<b>1</b>	<b>0.7</b>	<b>0.9</b>	<b>0.9</b>	<b>0.7</b>	
<b>Admin/Office Staff:</b>							
Principal	1	1	1	1	1	1	6
Secretary - Principal	1	1	1	1	1	1	6
Secretary - School	1	1	1	1	1	0.5	5.5
Health Aide		1	1	1		0.5	3.5
Nurse LPN	1				1		2
Custodian (Day)	1	1	1	1	1	1	6
<b>Total Admin/Office Staff</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>4</b>	

**FY19 Staffing List 1-21-18  
Summary Tentative Draft**

Position Description  
Certified

Classroom Teacher  
Teacher Gr KG  
Teacher Gr 1  
Teacher Gr 2  
Teacher Gr 3  
Teacher Gr 4  
Teacher Gr 5  
Teacher Gr 6  
Teacher Gr 7  
Teacher Gr 8

Totals

	Staffing 2017-2018							Stu Count	Staffing 2018-2019							Tot Gr Level
	LE	EM	RV	WE	FE	LBA	LE		EM	RV	WE	FE	LBA			
								*Based on Stu Count 1-18-18								
Total w/o SC Sped								Total w/o SC Sped								
Teacher Gr KG	322	3.0	2.0	2.0	2.5	2.0	3.0	14.5	341	2.7	1.9	2.1	2.5	1.9	3.1	14.2
Teacher Gr 1	302	2.0	2.0	2.0	2.5	3.0	3.0	14.5	341	2.7	1.9	2.1	2.5	1.9	3.1	14.2
Teacher Gr 2	349	2.0	2.0	2.0	3.0	3.0	3.0	15.0	319	1.9	1.8	1.9	2.5	2.4	2.9	13.3
Teacher Gr 3	370	2.0	2.0	3.0	3.0	4.0	2.0	16.0	369	2.2	2.0	2.6	3.1	2.3	3.3	15.4
Teacher Gr 4	402	2.0	2.0	4.0	3.0	3.0	2.0	16.0	391	2.3	2.7	2.7	3.0	3.5	2.1	16.3
Teacher Gr 5	384	3.0	2.0	2.0	3.0	3.0	2.0	15.0	424	2.2	2.5	3.2	3.1	2.6	1.6	15.2
Teacher Gr 6	360	2.0	4.0	2.0	2.0	3.0	2.0	15.0	406	2.8	2.0	2.6	2.6	2.5	2.0	14.5
Teacher Gr 7	416	2.0	4.0	3.0	3.5	3.0	1.5	17.0	380	2.2	2.9	1.7	2.1	2.9	1.8	13.6
Teacher Gr 8	457	2.0	4.0	2.0	3.5	3.0	1.5	16.0	439	2.0	3.5	2.3	3.2	3.4	1.3	15.7
Totals	3362	20	24.0	22	26	27	20	139.0	3409	20.9	21.1	21.1	24.5	23.6	21.1	132.2
									25	21.0	22.0	22.0	25.0	24.0	22.0	136.0
										1.0	-2.0	0.0	-1.0	-3.0	2.0	-3.0