



TIME: December 12, 2016 – 6:30 PM

PLACE: Jerry Rovey District Facility, 19871 West Fremont Road, Buckeye, AZ 85326

**I. OPENING MEETING**

1. Dr. Kathy Shelton, Governing Board President, called the meeting to order at 6:32 p.m. Governing Board members constituting a quorum were present; Ms. Jennifer Armstrong and Mr. Pauls Jensen. Absent was Mr. Thad McCloud and Mr. Mike Newman.
2. Pledge of Allegiance was led by Ms. Armstrong.
3. A motion by Mr. Jensen/Ms. Armstrong was entered to approve the Regular Agenda form and temporarily suspend Governing Board Policy with which this agenda may be inconsistent.  
Approved **UNANIMOUS**
4. School Reports / Presentation / Recognitions - Each administrator reported on happenings and notables on their campuses. Schools presenting are listed below:
  - Estrella Mountain Elementary School - Art was presented by Mr. Steven Deschenes, Estrella Mountain Art teacher. Ms. Monica Lancaiche, Music teacher, presented videos of students music works and performances.
  - Teacher Advisory Group – Mr. Steven Deschenes, teacher representative from Estrella Mountain Elementary School, reported on topics that had been discussed at the December 5<sup>th</sup> Teacher Advisory Group meeting.

**II. CALL TO THE PUBLIC - None**

**III. ADMINISTRATIVE REPORTS**

1. Recognition of Dr. Kathryn Shelton and Ms. Jennifer Armstrong – Dr. Rogers recognized and thanked Dr. Shelton and Ms. Armstrong for their service to the Liberty School District.
2. Governing Board Update
  - o Ms. Jennifer Armstrong – Ms. Armstrong thanked the administration stating her service had been an eye opening experience.
  - o Mr. Paul Jensen - NA
  - o Mr. Thad McCloud – NA
  - o Mr. Mike Newman – NA
  - o Dr. Kathy Shelton – Dr. Shelton stated it had been an honor to serve and knew she was leaving the district in good hands.

**IV. CONSENT AGENDA**

A motion by Mr. Jensen/Mr. McCloud was entered to approve the December 12, 2016 Consent Agenda as presented.

Approved

**UNANIMOUS**

1. Approval of Minutes of the November 14, 2016 Board Meeting  
Approved **UNANIMOUS**
2. Approval/Ratification of Payroll Vouchers 117, 118, 119, 1017, 1018 and 1019 in the amount of \$1,591,042.52  
Approved **UNANIMOUS**
3. Approval/Ratification of Expense Vouchers 1719, 1720, 1721, 1722, and 1723 in the amount of \$411,396.19  
Approved **UNANIMOUS**
4. Approval of Student Activity Fund for the Month of October 2016  
Approved **UNANIMOUS**
5. Approval of Gifts and Donations for November 1, 2016 thru November 30, 2016  
Approved **UNANIMOUS**
6. Approval of Personnel Action Items  
Approved **UNANIMOUS**

**BUILDING WORLD CLASS SCHOOLS IN YOUR NEIGHBORHOOD**

- 7. Approval of Issuance of Request for Proposal for Medical, Dental, Vision, Basic Life AD&D/Voluntary Life/Dependent Life AD&D, Short Term Disability, Cobra Administration, H.S.A Administration, and Gap Insurance  
Approved **UNANIMOUS**
- 8. Approval of Overnight and Out-of-State Travel  
Approved **UNANIMOUS**

**V. GENERAL BUSINESS**

- 1. Discussion/Consideration of Open Enrollment Capacity for the 2017-2018 School Year  
After discussion, a motion by Mr. Jensen/Ms. Armstrong was entered to approve the Open Enrollment Capacity Recommendation for the 2017-2018 school year as presented.  
Approved **UNANIMOUS**
- 2. Discussion/Consideration to Approve Open Enrollment Priorities for the 2017-2018 School Year  
After discussion, a motion by Mr. Jensen/Ms. Armstrong was entered to approve the Open Enrollment Priorities for the 2017-2018 school year as presented.  
Approved **UNANIMOUS**
- 3. Discussion/Consideration to Approve Adjustment for Arizona State 2017 Minimum Hourly Wage  
Mr. Jensen/Ms. Armstrong was entered to approve the adjustment for the Arizona State 2017 Minimum Hourly Wage as presented.  
Approved **UNANIMOUS**
- 4. Discussion/Consideration to Approve Board Study Sessions Date and Time  
Mr. Jensen/Ms. Armstrong was entered to approve the Governing Board Study Session Meeting for January 30, 2017 at 6:30 PM.  
Approved **UNANIMOUS**
- 5. **CALL TO EXECUTIVE SESSION**  
A motion by Mr. Jensen/Ms. Armstrong was entered to recess to executive session for A.1 – Personnel – discussion of Superintendent’s evaluation  
Approved **UNANIMOUS**

**RECESSING OF THE REGULAR MEETING FOR EXECUTIVE SESSION**  
**EXECUTIVE SESSION –7:36 – 8:32 p.m.**  
**RECONVENING OF REGULAR MEETING**

**GENERAL BUSINESS CONTINUED**

**VI. GOVERNING BOARD COMMENTS ON AGENDA TOPICS OR RECOMMENDED AGENDA TOPICS ADDITION**

Mr. Jensen asked about the feasibility of restoring library aides.

**VII. UPCOMING GOVERNING BOARD MEETINGS:**  
**January 9, 2017 - Regular Board Meeting**

**VIII. ADJOURNMENT OF BOARD MEETING**

On a motion entered by Mr. Jensen/Ms. Armstrong and by unanimous vote the Governing Board Meeting ended at 8:33 p.m.

Signed:

Date:

February 13, 2017