



LIBERTY SCHOOL DISTRICT No. 25  
Governing Board Minutes

TIME: October 3, 2016 – 6:30 PM

PLACE: Jerry Rovey District Facility, 19871 West Fremont Road, Buckeye, AZ 85326

**I. OPENING OF PUBLIC HEARING**

1. Dr. Kathy Shelton, Governing Board President, called the meeting to order at 6:34 p.m. Governing Board members constituting a quorum were present; Ms. Jennifer Armstrong, Mr. Thad McCloud (arrived at 6:55 p.m.) and Mr. Paul Jensen. Absent was Mr. Mike Newman.
2. Pledge of Allegiance was led by Dr. Shelton.
3. Update on District Overrides for FY2015-2016  
Ms. Baysinger stated that pursuant to A.R.S. 15-481(Y), it requires each school district with voter approved budget overrides to hold a public meeting each year between September 1 and October 31 at which an update is given on the overrides and the public is provided an opportunity to comment. The statute requires the updates to include the amount expended in the prior year and the amount budgeted in the current year. Overall, the override supports salaries and benefits related to the voter approved purpose and was spent in full at the end of the 2015-16 fiscal year (\$1,564,021). Budgeted for 2016-17 fiscal year and will serve for the purpose as the year prior is \$1,699,897.
4. Update on Capital Improvements for FY2015-2016  
Ms. Baysinger stated that pursuant to A.R.S. 15-491(K) each school district that issues bonds is required to hold a public meeting each year between September 1 and October 31, until the bond proceeds are spent, to update the progress of capital improvements financed through bonding is discussed and at which the public is permitted an opportunity to comment.

**II. ADJOURNMENT OF PUBLIC MEETING**

On a motion entered by Mr. Jensen/Ms. Armstrong and by unanimous vote the Public Hearing ended at 6:47 p.m.

**III. OPENING MEETING**

1. Dr. Kathy Shelton, Governing Board President, called the meeting to order at 6:47 p.m. Governing Board members constituting a quorum were present; Ms. Jennifer Armstrong, Mr. Thad McCloud (arrived at 6:55 p.m.) and Mr. Paul Jensen. Absent was Mr. Mike Newman.
2. Pledge of Allegiance was not repeated due to being stated during the Public Hearing.
3. A motion by Mr. Jensen/Ms. Armstrong was entered to approve the Regular Agenda form and temporarily suspend Governing Board Policy with which this agenda may be inconsistent.  
Approved **UNANIMOUS**
4. School Reports / Presentation / Recognitions - Each administrator reported on happenings and notables on their campuses. Art was presented by Mr. Dave Bogart for Ms. Amy Holt, Westar Art teacher. Schools presenting are listed below:
  - Westar Elementary School
  - Freedom Elementary School
  - Liberty Elementary School

**IV. CALL TO THE PUBLIC - None**

**V. ADMINISTRATIVE REPORTS**

1. District Social Media - Mr. Shane Darr, Director of Technology Services shared an update of the state of the district's social media. He spoke of where we were prior to January 2016, what we did about it and where we are now. Currently every school in our district has Facebook and Twitter accounts, followers are increasing monthly and we will continue efforts and extend further.
2. Governing Board Update
  - o Ms. Jennifer Armstrong – NA
  - o Mr. Paul Jensen – NA
  - o Mr. Thad McCloud – NA

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- Mr. Mike Newman - NA
- Dr. Kathy Shelton – Dr. Shelton asked how the administration was coming along with the policy review and if the changes would be posted on the website for the community to see prior to adoption.

**VI. CONSENT AGENDA**

A motion by Mr. Jensen/Ms. Armstrong was entered to approve the October 6, 2016 Consent Agenda as presented.

Approved **UNANIMOUS**

1. Approval of Minutes of the September 12, 2016 Board Meeting  
Approved **UNANIMOUS**
2. Approval/Ratification of Payroll Vouchers 110, 111 & 1010 in the amount of \$659,092.84  
Approved **UNANIMOUS**
3. Approval/Ratification of Expense Vouchers 1710, 1711, 1712, and 1713 in the amount of \$353,604.17  
Approved **UNANIMOUS**
4. Approval of Student Activity Fund for the Month of August 2016  
Approved **UNANIMOUS**
5. Approval of Gifts and Donations for September 1, 2016 thru September 30, 2016  
Approved **UNANIMOUS**
6. Approval of Personnel Action Items  
Approved **UNANIMOUS**
7. Approval of Westside Impact School Districts Intergovernmental Agreement  
Approved **UNANIMOUS**
8. Approval of FY2016 SFB Preventative Maintenance Program Reporting Statement  
Approved **UNANIMOUS**
9. Approval of Amendment to Section 125 Flexible Benefit Plan Document  
Approved **UNANIMOUS**

**VII. GENERAL BUSINESS**

1. Discussion/Consideration to Approve Award in Response to Invitation for Bid #16-03-16 for Exterior Weatherization Project - Rainbow Valley Elementary School  
After discussion, a motion by Mr. Jensen/Mr. McCloud was entered to approve the award of Exterior Weatherization Project – Rainbow Valley School to Sun Valley Builders, LLC contingent upon School Facilities Board (SFB) funding.  
Approved **UNANIMOUS**
2. Discussion/Consideration to Approve FY2015-2016 Annual Financial Report  
After discussion, a motion by Mr. McCloud/Mr. Jensen was entered to approve the Fiscal Year 2015-2016 Annual Financial Report as presented.  
Approved **UNANIMOUS**
3. Discussion/Consideration to Approve FY2015-2016 Classroom Site Fund Expenditures and Narrative Report  
After discussion, a motion by Mr. McCloud/Mr. Jensen entered to approve the FY2015-2016 Classroom Site Fund Expenditures and Narrative Report as presented.  
Approved **UNANIMOUS**
4. **CALL TO EXECUTIVE SESSION**  
A motion by Mr. McCloud/Mr. Jensen was entered to recess to executive session for A.1 – Personnel – discussion of Superintendent’s evaluation  
Approved **UNANIMOUS**

**RECESSING OF THE REGULAR MEETING FOR EXECUTIVE SESSION**  
**EXECUTIVE SESSION –7:39 – 8:16 p.m.**  
**RECONVENING OF REGULAR MEETING**

**GENERAL BUSINESS CONTINUED**

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5. Discussion/Consideration to Approve the Superintendent's Evaluation Tool  
After discussion, a motion by Mr. McCloud/Mr. Jensen was entered to approve the Superintendent's Evaluation Tool as determined.  
Approved UNANIMOUS

**VIII. GOVERNING BOARD COMMENTS ON AGENDA TOPICS OR RECOMMENDED AGENDA TOPICS ADDITION**

**IX. UPCOMING GOVERNING BOARD MEETINGS:**  
**November 14, 2016 - Regular Board Meeting**

**X. ADJOURNMENT OF BOARD MEETING**

On a motion entered by Mr. McCloud/Ms. Jensen and by unanimous vote the Governing Board Meeting ended at 8:17 p.m.

Signed:

Date:

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November 14, 2016

UNCONFIRMED